**NEED A SUMMER JOB?**

**Attention High School Juniors**

**Nationwide Insurance** is offering several summer internships to Lincoln High School Juniors.

**Job Specifics:**

* 4 -5 Days/Week, 32 hours per week, 8 Weeks at $10/hour, June 9 – July 31.
* Weekly Educational Sessions on Résumé Writing, Business Etiquette, Social Media, Professional Attire and College Preparedness.
* Downtown Location……………
* Applications, Résumés, and Essays: Applications are available in Mrs. Krantman’s room (3080) and are due ***by 12 noon on Friday, May 16, 2014.***

**POSITIONS OFFERED:**

**Support for Nationwide Agribusiness**

***Job Summary:*** Serve in technical clerk/administrative capacity. Assist with auditing activities.

**Support for Nationwide Surety & Fidelity**

***Job Summary:*** Assist with filing systems, performing data entry, cleanup, and uploading files. May also generate various reports.

**Support for Talent Acquisition**

***Job Summary:*** Provide administrative support to team, may assist with social media activities.