

College application checklist

Use this checklist to help you stay on top of your application tasks, paperwork, and deadlines.

	College 1	College 2	College 3
Application Checklist			
Applications			
Request info/application forms			
Regular application deadline			
Early application deadline			
Grades			
Request high school transcript sent			
Request midyear grade reports sent			
Test Scores			
Send SAT® scores			
Send SAT Subject Test scores			
Send ACT scores			
Send AP® scores			
Letters of Recommendation			
Request recommendations			
Send thank-you notes			
Essays			
Write essay(s)			
Proof essay(s) for spelling and grammar			
Have two people read essay(s)			
Interviews			
Interview at college			
Alumni interview			

Handout 4A page 1 of 2

College Counseling Sourcebook, 4th Edition. © 2007 The College Board. All rights reserved.
Permission granted to copy this for educational purposes.

(over)